



# State and Chapter Application for Coverage Under Group Exemption Number 7040

The United States Junior Chamber is exempt from federal income tax under Section 501 (c)(4) of the Internal Revenue Code. All state and local Junior Chamber organizations are eligible to be included under this exemption.

To be added to the group exemption, the following information is required. Send this information to:

THE U.S. JUNIOR CHAMBER  
PO Box 7 • Tulsa, OK 74102-0007 • fax 918.584.4422  
Attention: Group Exemptions Officer

Chapter's legal name \_\_\_\_\_ Chapter number \_\_\_\_\_

Mailing address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail address \_\_\_\_\_

State \_\_\_\_\_ State number \_\_\_\_\_

Employer identification number (required) \_\_\_\_\_

Annual Gross Receipts: (1)  UNDER \$25,000

(2)  OVER \$25,000

Officer signature \_\_\_\_\_ Title \_\_\_\_\_

After your state/chapter record has been updated, we will send you a **confirmation letter** and a copy of our IRS group determination letter which will explain your IRS requirements for annual reporting.

If you do not have an Employer Identification Number (EIN), submit **Form SS-4** to the Internal Revenue Service and one will be issued. The SS4 Form includes instructions for obtaining the EIN by phone from your regional IRS office. **The group exemption number is 7040.**

Gross receipts are ***ALL*** receipts. It would include dues, donations, sponsorships, contributions, sales, special projects, and anything else producing income. If gross receipts are over \$25,000, ***YOU*** are required to file an **Annual Information Return — Form 990**.

**NOTE: This exemption is for FEDERAL INCOME TAXES ONLY. You may be responsible for your state's sales taxes.**

*Please complete this application in full, or it will be returned for completion.*