

**Hawaii Jaycees**  
**R. Allen Watkins Memorial Award**  
*Outstanding Local Chapter President*

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Local Chapter: \_\_\_\_\_

This completed entry form, resume and attachments should be sent to: Hawaii Jaycees Awards & Competition Program Manager

Submission Deadline: May (to be announced)

**INTERNAL PROGRAMMING:** *Copies of the following items*

1. Chapter's organizational structure
2. Chapter's planned year's program of activities
3. Chapter's operating budget or financial reports as of year end
4. Twelve (12) monthly chapter agendas
5. Ten (10) different issues of the chapter's newsletters or president's newsletter

**CHAPTER PROGRAMMING:**

1. **Chapter Planning Guide** (5 points) - Must have been submitted by July 15
2. **Chapter Mid-Year Evaluation** (5 points) - Must have been submitted by November 15
3. **Chapter Membership** (points based on net growth)

Membership (May Base): \_\_\_\_\_

Membership (Year End): \_\_\_\_\_

0 to 5% increase	5 points
6 to 10% increase	10 points
11 to 15% increase	15 points
Greater than 15%	20 points
Net loss in membership	Subtract 5 points

4. **Retention** (points based on retention rate)

90% to 100%	20 points
80% to 89%	15 points
70% to 79%	10 points
60% to 69%	5 points
50% to 59%	2 points

5. **Affiliations**

First	5 points
Second	8 points
Third	11 points

6. **Annual Report** - Must be entered in year end competition - (20 points)

7. **Attendance at Statewide meetings (15 points)**

Must provide the names of chapter's two voting delegates to each of the following meetings:

First Trimester Board Meeting: \_\_\_\_\_

Second Trimester Board Meeting: \_\_\_\_\_

Annual Board Meeting: \_\_\_\_\_

8. **Inter Chapter Relations - (5 points)**

Chapter	Event	Date
a. _____	_____	_____
b. _____	_____	_____
c. _____	_____	_____
d. _____	_____	_____

9. **Individual Development Programming (5 points)**

Conduct a minimum of two (2) Individual Development programs

Project/Program	Date
_____	_____
_____	_____

10. **Jaycee Week Project (5 points)**

Project Name \_\_\_\_\_

**PERSONAL PARTICIPATION**

1. **Member recruitment (20 points maximum)**

Nominee must personally recruit at least 3 members by April 30  
First 3 Members - 10 points      Each additional member - 1 point each

2. **Officers and Directors Orientation - must be conducted by January 1st. Submit Chairman's Planning Guide (5 points)**

3. **Attendance at Statewide Meetings (check meetings attended) - 10 points**  
\_\_\_\_\_ Summer Board      \_\_\_\_\_ Fall Board      \_\_\_\_\_ Spring Board

4. **Attendance at Local Presidents Training (5 points each)**  
District: \_\_\_\_\_      Dates: (a) \_\_\_\_\_      (b) \_\_\_\_\_      (c) \_\_\_\_\_      (d) \_\_\_\_\_

**LOCAL CHAPTER PRESIDENT**

Please respond to the following question - *Maximum of 2 sheets of 8 1/2 x 11 inch paper, 10 to 12 point size font*  
**What was the greatest problem facing your administration this past year and was it solved?**

**DISTRICT DIRECTOR**

Please respond to the following question - *Maximum of 2 sheets of 8 1/2 x 11 inch paper, 10 to 12 point size font*  
**What was your appraisal of the effectiveness of this local chapter president's year?**

I certify that the information on this form to be true and correct.

Local Chapter President: \_\_\_\_\_ Date: \_\_\_\_\_